Notes from the discussion following the MCCLPHEI, Inc. Membership Meeting
September 22, 2017
Salem State University

Following the adjournment, the group present agreed to go through the agenda items for purposes of discussion without taking any formal action. The notes from that discussion are as follows:

Replacement of at-large member of Executive Committee

The group discussed the need to replace Daniel Ortiz, who has retired from UMASS Boston, as an at-large member of the committee. It was suggested that he be replaced by someone at a UMASS library.

There was some discussion about the requirement to have a UMASS representative. According to the bylaws there will need to be a special election to replace this representative at the earliest possible convenience. It was suggested that this might be done through electronic voting.

Committee updates:

a. Annual Conference
   Rex Krajewski

   The committee wanted to solicit conference ideas. Ideas that were mentioned included evidence-based practice, space, budget, digital repositories.

   There was suggestion of combining the annual MCCLPHEI conference with the FLO annual board retreat. That might allow us to join forces to bring in a speaker that we might not be able to get otherwise.

b. Staff Development
   Mike Hearn

   The committee is planning a Jan. 2018 event at Worcester State and a summer event. They are considering an archives themed day in Jan. which will be more inwardly focused with MCCLPHEI librarians presenting. The July event may be around user experience.
c. **Data and Assessment**  
Maureen Horak

Bill said that there was a reminder to complete the LibAnalytics page. They had planned to have a live demo showing people how to go in and complete it. We’ll wait to hear from the committee about what they recommend.

d. **Electronic Resources**  
Bill Hoag

Bill drafted a letter to MLS expressing our concerns about the process used to select statewide databases that resulted in dropping databases considered essential to many of the MCCLPHEI libraries.

EBSCO – possibility to swap out serials directory and get their opposing viewpoints database instead. Amy asked to come and speak to us for 30 min.

e. **Planning Committee**  
Mike Somers

The first meeting of the committee will be Oct. 17, 2017. They will submit for review and approval action items that have to be submitted to the secretary of the commonwealth by Dec. 1st.

**Discussion on the ad hoc Development and Grants committee**

Discussed the idea of looking at the standing committees of MCCLPHEI to see if there are some that are no longer needed. We need to focus on grant funding but may not have enough people to do the work. The committee work should align with our priorities.

a. Membership

b. Mission and charges for the committee
c. Making this a standing committee

**Information item: Virtual meeting in February with two locations: one at Mass Bay - Wellesley campus and one at Westfield State**

**Additional items from the floor**

Elizabeth discussed the possibility of each sharing a brief report at the annual meeting. Top 3 accomplishments. Impactful changes in organizations, space reorganization, digital projects, assessment projects, followed up with some key data points.