1. **Welcome and introductions:**
The meeting was called to order at 10:25. The attendees introduced themselves and welcomed Elizabeth McKeigue, the new Executive Director at Salem State University.

2. **Approval of minutes**
The minutes of the April 21, 2017 meeting were approved as submitted.

3. **Treasurer’s report**
Tim Rivard distributed a report showing a balance of 16,047.08. He reported that we have filed our taxes and updated the secretary of state’s office as required. Tim will send next year’s membership bill to everyone via email. If you don’t have your bill by July 1, let Tim know.

4. **Nominations and vote**
Bob Rezendes presented the slate of officers as follows:

- President – Thomas Raffensperger
- Vice President/President Elect – Rex Krajewski
- Secretary – MaryAnn Niles
- Treasurer – Timothy Rivard
- Past President – Bonnie Mitchell
- Members at Large:
  - Susan Berteaux
  - Mike Hearn
  - Daniel Ortiz

Jeanmarie moved and Simon seconded the motion to approve the slate of officers.

5. **Transfer to new president**
Tom Raffensperger presided over the remaining agenda items.
6. Meeting dates and locations 2017-18

Meeting dates for the upcoming year were finalized. All Executive Committee meetings will be held at Framingham State University one week before the membership meeting with the exception of the November meeting which will be two weeks before due to the Veteran's Day holiday.

Membership meetings will have refreshments at 9:30 and convene at 10:00 followed by lunch.

<table>
<thead>
<tr>
<th>Executive Committee</th>
<th>Membership Meeting</th>
<th>Location</th>
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</thead>
<tbody>
<tr>
<td>Sept. 15, 2017</td>
<td>Sept. 22, 2017</td>
<td>Salem State University</td>
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<tr>
<td>Nov. 3, 2017</td>
<td>Nov. 17, 2017</td>
<td>Framingham State University</td>
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<tr>
<td>Feb. 9, 2018</td>
<td>Feb. 16, 2018</td>
<td>Mass Bay Community College</td>
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<tr>
<td>Apr. 20</td>
<td>Apr. 27</td>
<td>Berkshire Community College</td>
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</tbody>
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The 2018 Annual meeting will be held on June 7 and 8.

There was discussion about having the option for a virtual meeting in February. The decision was made to pilot having 2 locations: one at Mass Bay and one at Westfield. Tim and Tom will figure out the logistics of providing connectivity between the two locations.

Annual Meeting –

There was discussion about selecting a different location since we have been in the western part of the state for the past two years.

Tom moved that we return to the Hawthorne Hotel in Salem
Regina seconded

Jeanmarie suggested the Hyannis Resort and Conference Center
Tom amended his motion to ask the Conference Committee, chaired by Rex, to look at both Hathorne and Hyannis Conference Center to compare cost and availability and bring their findings to the group to vote on at the September meeting.

After further discussion, it was agreed that Rex and Renee will find out whether the Hawthorne is available and if it isn’t then the Conference Committee work with the Executive Committee to find another date and place if needed.

7. Old Business

Long-range plan annual action items –

Bonnie led a discussion on our annual action plan which was submitted with the MBLC last year. We need to report to them and should decide which items we want to focus on. The new action plan for next year is due on December 1, 2017. Tom recommended that this item go to the planning committee for their recommendations on a few items that we can make headway on over the next year.

8. Committee membership for the upcoming year:

• **Annual Conference** – Rex Krajewski, Chair; Tim Rivard, Jeanmarie Fraser, Elizabeth McKeigue
• **Staff Development** – Mike Hearn, Chair; MaryAnn Niles, Matt Bejune, Jess Mynes
• **Data and Assessment** – Maureen Horak, Chair; Jeanmarie Fraser, Deb Chown, Richard Felver, Bill Hoag
• **Electronic Resources** – Bill Hoag, Chair; Susan Berteau, Rex Krajewski
• **Planning Committee** – Mike Somers, Chair; Terry Burton, Bob Resendez, Bonnie Mitchell
• **Communications Committee** - Tom Raffensperger, Chair; MaryAnn Niles, Tim Rivard
• **Development and Grants Committee** – membership of the committee is currently unconfirmed, until such time as potential members are present.
9. New Business

State databases – The group discussed the recent decisions made to cut some of the databases provided by the MBLC. Rex, who represented MCCLPHEI on the advisory committee, reported on the process. Several members of the group expressed concerns about the process since the RFP was developed before the advisory committee met. The numbers show overwhelming academic library use, yet the decisions on cancelations appeared to favor other library sectors. The timeline for input and notification was problematic, forcing libraries to scramble to replace essential resources that were being cut. Tom asked Rex and the eResources committee to draft talking points expressing our concern about both the process and results of the decisions. It will be brought to the September meeting with a plan for Tom and Rex to go to speak to them about this.

eResources – Susan had contacted Amy Thurlow to ask for prices for databases that we all buy collectively. With the changes in the statewide databases, EBSCO sent an offer which Susan emailed to us. The eResources committee will follow up with the group about the quote to see if there is interest.

Data and Assessment – Maureen requested that we all enter our IPEDs data which can be done relatively quickly. She sent an email with directions. The committee combined the IPEDs and ACRL data points. The priority is getting the IPEDs data, but people should take a look at the items that are marked as ACRL to see if there is value to continuing to collect them. We will allot some time to input this at the Sept. meeting if needed.

Staff Development – MaryAnn reported that representatives from the Steelcase company have agreed to present a program on library space design at Mount Wachusett Community College on Wednesday, July 12. Registration information will be going out via email soon.

10. The meeting was adjourned at 12:00 pm.

Respectfully submitted,
MaryAnn Niles, Secretary