MCCLPHEI, Inc.
Annual Membership Meeting

Friday, June 20, 2014 10:00 AM
Hawthorne Inn / Salem, MA

Meeting Notes

Convened 10:08 AM

In attendance:
Mr. Michael A. Somers (Outgoing President), Bridgewater State University
Mr. Terrance Burton (Vice President, President-elect), University of Massachusetts, Dartmouth
Dr. Susan E. Cirillo (Treasurer), Salem State University
Mr. Thomas Raffensperger (Secretary), Westfield State University
Ms. Susan Berteaux, Massachusetts Maritime Academy (Member at Large)
Ms. Jeanmarie Fraser (Past President), Cape Cod Community College
Mr. Sai Chinnaswamy, Worcester State University
Ms. Renee Dempsey, Salem State University
Mr. Paul Dobbs, Massachusetts College of Art and Design
Ms. Jane Fama, University of Massachusetts Medical School
Mr. Robert Foley, Fitchburg State University
Mr. Michael Hearn, Northern Essex Community College
Mr. William Hoag, Roxbury Community College
Ms. Maureen Horak, Massachusetts College of Liberal Arts
Ms. Linda Hummel-Shae, Northern Essex Community College
Ms. Joanne Jones, Massasoit Community College
Ms. Andrea MacRitchie, Quinsigamond Community College
Ms. Bonnie Mitchell, Framingham State University
Ms. Mary Ann Niles, Middelsex Community College
Ms. Karen Pangallo, North Shore Community College
Dr. Vivica Pierre, Bunker Hill Community College
Mr. Robert Rezendes, Bristol Community College
Mr. Jay Schafer, University of Massachusetts, Amherst
Mr. Carl Todd, Holyoke Community College
Ms. Barbara Wurtzel, Springfield Technical Community College

1. Introductions and announcements: Joanne Jones is retiring December 1, Paul Dobbs will be retiring within year (specific date TBD), Linda Hummel-Shae is retiring, and Bob Foley is retiring. Bill Hoag is now Interim Director at Roxbury CC.
The retiring directors were thanked by the President for their years of service.

The program committee thanked Terry Burton, and offered special kudos to Renee Dempsey for all her work getting things (and people) organized. Jeanmarie Fraser expressed thanks to the committee for the relevance of the program to community colleges.

1. Minutes from April meeting

The minutes of the April membership meeting were accepted with corrections.

1. Treasurer’s report

The report was distributed to the membership. Current balance reported at $26,955.54. Conference costs (up to $9,000) will be deducted from this.

Discussion: Concern was expressed at the accumulating balance. It was asked whether the annual fee should be changed. The President cited an unsuccessful effort to put on professional development program in the last year, resulting in the current high balance, but this was not a normal situation. There was further discussion on the use of funds.

The President also offered an explanation of legal fee incurred this year. There was a public records request from the MSCA union. Our attorney Eugene Curry investigated requirements for 501c3 organizations and determined that we were not required to comply. The president will redistribute the letter to the membership. It was noted that while MCCLPHEI's meetings are not open to the public, meeting minutes are posted publicly on the website.

a. Nominations (Jean Marie Frasier)

The following slate of candidates was presented to the membership.

President: Terry Burton  
Vice President: Bob Rezendes  
Treasurer: Susan Cirillo  
Secretary: Tom Raffensperger  
At Large: Tim Rivard  
At Large: Mary Ann Niles  
At Large: Jean Marie Fraser

The slate was approved by acclamation on show of hands.

Susan Cirillo announced that this would be her last year as treasurer.

1. Old Business:
a. ALS/IPEDS/Data Committee (Foley/Horak) are collecting 2013 stats on libanalytics. Everyone should have a username and password. Admin responsibilities have gone to Horak and Chinnaswamy. Doing 2013 stats in the old way now, but the new way is coming. We will start collecting data in FY 15 for FY 14. Collection will start August 6-15 2014 for the first round of stats, including institutional characteristics, which includes total library expenditures. Collection of the rest of the data, what libraries normally report, will open in December 2014. They will be looking for new info which is a very stripped down version of what we have reported in the past. We have talked about what stats we might want to keep in addition to this stripped down set. Content fields in libanalytics must be revised. We will go with what we have, and this can be changed if concerns arise. Maureen is looking at an easier way to get reports. The addition error on the form has been corrected.

b. Website (Communications Committee). Status update. New site is up. The members requested that a redirect be in place by July 1. IPEDS files should be moved over. New site was approved, will go into production July 1. Members should send directory updates to Raffensperger

Replacements for retiring librarians was discussed in broad terms, such as the pool of qualified librarians in general.

c. Public records request (Somers) - see under Treasure's Report above

d. Normal School project (Somers) - There is an MOU signed between UMass Amherst and Bridgewater State as the representative of the other institutions involved. A metadata standard has been developed by Ellen Dubinski and Susan Edwards. They will be meeting with Aaron Rubenstein. The founding members will be meeting soon to discuss hierarchical schema for data and assemble governance documents. Will discuss responsibilities of participating institutions and a possible governance board. Concerns include that there might be other agencies that could contribute (such as Mass State Archives or other former normal schools). Bridgewater, Salem State, Fitchburg, Westfield, Framingham are the current, founding members. Will establish the repository with these institutions before expanding. Thanks to Jay Schafer and his staff for all their work making this possible. Somers will send out the MOU to individual participating members.

e. By-laws vote (Bob Foley)

Article IV changes were voted on and passed unanimously
Article VIII changes were voted on and passed unanimously

The Secretary will amend bylaws and post on the website

President Somers thanked Mr. Foley for his work on the bylaws

f. NLM/NER summary (Jeanmarie Fraser)

This was a fast track project grant. Jeanmarie solicited interest, surveyed faculty in allied health disciplines. Sent out 700 links to surveys, 130 responses were usable. Responses were distributed
to participating libraries. Developed a curriculum for the workshop held on April 30. Had about 30 people in attendance. Eight colleges were represented. Learned more about pubmed, MCCLPHEI paid for lunch, afternoon session was composed of guided discussion by members of MCCLPHEI libraries. Active learning ideas for Information Literacy, Karen Delorey (from MassBay) introduced everyone to evidence-based research. Discussed creative ways of teaching plagiarism awareness and citations. Very positive evaluations of the session. Grant was for $2700. All three segments represented. The grant was used to pay for travel expenses. Question was raised as to whether NNLM grant could be used to do separate session on evidence-based research. Delorey was praised for an excellent presentation. Massbay has wonderful lib guide on evidence based research. Suggestion that MCCLPHEI fund this.

g. CommCat (Somers)

CommCat is the Commonwealth Catalog. This is the Massachusetts Virtual Catalog replacement. MBLC is the agency responsible, and it is administered by Fenway Libraries Online (FLO). Based on Autographics platform. Tuesday there was a training session for initial group of libraries for a soft launch on July 1, before going live on August 1. Sails, Noble, OCN, and CLAMS will be going on. Bridgewater, FLO also coming on. Relies on NCIP protocols for communications; live requests and data. Group 2 is to roll out at the end of December. CWMARS may delay as part of the group 1 rollout. New partner UMass Amherst is part of group 1.

h. Committee reports

Staff development committee. Heidi McCann and Deb Chown have stepped down. Request for volunteers.

i. Other

1. New Business:

a. Next year’s conference site. We were contacted by Seacrest resort; they want our business back. No pricing information yet. They renovated extensively. Mike will pass along info to Bob Rezendes. Hawthorne needs to know our commitment by January or February. The program planning committee will bring the issue to the September membership meeting. Susan Berteaux will make inquiries with Seacrest on price. Members: Andrea MacRitchie and Barbara Wurtzel will remain on committee with Bob Resendes. Retirees are to send their contact info to renee.

b. MHEC contracts and invitation

Conference on September 18 in Sturbridge. Somers will send out the announcement. Primarily for state purchasing directors. We might consider having a MCCLPHEI representative. State may be becoming more directive about the vendors we use. We could also invite an MHEC rep to visit us.
c. LYRASIS repository program - They can do a demo for mcclphei members. State segment discussed a combined repository, and Lyrasis is a possibility.

d. Future meetings and committee membership discussed

We must consider ALA annual conference dates when planning MCCLPHEI conference. President Burton will pass around committee sign-ups. President will send out proposed meeting schedule. Exec Board will continue at Framingham for the coming year. Bonnie Mitchell said reservations for the room should be made soon. Salem will host membership meeting in September.

Other possibilities were discussed, will continue by email. Meeting schedule will be posted on website.

d. Other: Demonstration request for future meeting: Bloomsbury Collections

1. Future agenda topics

Please let the president know about future agenda items. Possibilities: Adding items to website such as links to IRs, links to strategic plans, also links to position descriptions. Also, request vendors you would like to see at future meetings.

Vendor demonstration (11:30) / Jeff Sprung, Natural Standard

Jeff can provide ballpark pricing and trials. One caveat: only does https searching, so if you want to use it you have to purchase server certificate. One institution reports low usage. Nurses not as interested, other allied health are.

The new President, Terry Burton, thanked the outgoing President, Mike Somers, for his good work.

Meeting adjourned at 12:11