MINUTES

In attendance: Mr. Michael A. Somers (President), Bridgewater State University; Mr. Terrance Burton (Vice President), University of Massachusetts / Dartmouth; Dr. Susan E. Cirillo (Treasurer), Mr. Thomas Raffensperger (Secretary), Westfield State University; Ms. Susan Berteaux, Massachusetts Maritime Academy (Member at Large); Mr. Timothy Rivard, Massachusetts Bay Community College (Member at Large); Ms. Deborah Chown, Greenfield Community College (Member at Large); Steve Spohn, Massachusetts Library System; Greg Pronevitz, Massachusetts Library System.

1. Announcements
   General membership meeting at BRIDGEWATER

2. Minutes from previous executive board meeting
   Approved with corrections

3. Treasurer’s report
   Distributed, and will distribute at membership meeting next week

4. Visit from Steve Spohn and Greg Pronevitz
   Discussed E-book pilot project. They are not competing with OverDrive.
   Recommendations for what to include will come from the Selection Task Force.
   Participating libraries have access to all content. Cost of participation, anticipated to be near .75% of materials budget. This is just a ballpark idea at this point.
   Some MCCLPHEI directors expressed interest given the low cost, and others questioned whether it would adequately match their missions to provide academic material.

5. Old Business:
   a. Databases – All but two institutions have sent in data
   b. Record retention – The State Archives is developing standards for electronic records preservation. The State Archives may be able to partner with community colleges that don’t have archives.
c. Vendor products/services/relationships. Amy Thurlow of EBSCO will be at
   the membership meeting to discuss discovery services and new product
development.

d. Annual meeting – Program is shaping up. Discussion about including staff
   and having poster presentations.

e. Staff development – Warren Graham. Still unable to arrange a visit due to
   logistical issues.

f. Normal School Project

g. Other

6. Committee reports:
   a. New MCCLPHEI website on LibGuides at Westfield State to be
      demonstrated at membership meeting.
   b. Nominations committee is working to fill several empty slots. Possibilities
      discussed.

7. New Business:
   a. Lunch for NN/LM NER. Will bring to membership meeting for approval
      for MCCLPHEI to cover lunch.

8.

9. Other