Attendees:
Amy Beth, Springfield Technical CC; Sai Chinnaswamy, Bristol CC; Bob Foley, Fitchburg SU; Jeanmarie Fraser, Cape Cod CC; Maureen Horak, Mass College Liberal Arts; Linda Hummel-Shea, Northern Essex CC; Joanne Jones, Massasoit CC; Mark Lawrence, Roxbury CC; Rachel Lewellan, representing Jay Schafer, UMass Amherst; Andrea MacRitchie, Quinsigamond CC; Heidi McCann, Mt. Wachusett CC; Andrew McCarthy, representing Bunker Hill CC; Kathleen McDonough, Holyoke CC; Bonnie Mitchell, Framingham SU; Daniel Ortiz, UMass Boston; Karen Pangallo, North Shore CC; Tom Raffensperger, Westfield SU; Tim Rivard, Mass Bay CC; Mike Somers, Bridgewater SU.

1) Bonnie called the meeting to order at 10:00.

2) The minutes of the September 23, 2011 membership meeting were accepted without revision.

3) The current balance of the MCCLPHEI account is $23,037.52.

4) Website. Sai updated the members on the website (http://www.mcclphei.org/), noting concerns that it was not workable and suggestions that LibGuides replace it. In testing, Sai found that the website is working fine and recommended that it be kept. He reviewed how to access with username and password, went over the committee members to make sure that they are correct, promised to make sure that there are working links to all library websites through the website. Sai and Tom are the website administrators.

5) Data Assessment. Bob described his further testing with LibAnalytics. He noted some complication with creating behind the scenes information and determining columns. Question as to whether it is possible to add extra fields for individual libraries. Bob: yes. Amy, Mike, Tim, Mary Ann, and Terry will also test LibAnalytics. Mike will write letter of intent to MBLC for purpose of getting grant to help subsidize this project.

6) Bob and Tim passed out a draft version of a list of items to be included in an orientation plan for new directors. Feedback from members of things not in the draft included: information on collective bargaining; info for those new to New England, e.g. consortia like WALDO; cycles of regional meeting and conferences; put much of this information on the website; have onsite visit from mentors to mentees. Daniel noted that this project would enhance the networking component of the MCCLPHEI mission.
7. Summer Conference. Jeanmarie said that we will likely be set with Williamstown Inn after Susan Cirillo does an on-site inspection. Then she will send deposit. Regarding the topic of the conference, the results of the survey that Jeanmarie sent out were as follows: First place—Assessing the Value of the Library; tied for second—Library as Place and The Library’s Role in the Academy; Fourth—Using Mobile Devises. The membership voted to commission Jeanmarie to explore speakers for these topics.

8) Database list. Bob said that only 15 of 29 libraries have responded with latest lists of databases to be compiled into a joint MCCLPHEI list. He inquired whether there is still interest in this project. The consensus was that the combined list should be kept for the benefit of those who are interested. Bob said that those who have not sent their list in should do so soon and he will post combined list in January of those received.

9) System-wide assessment of information literacy. Sai and Tim encouraged all members to send a document on what is being done at each college/university regarding information literacy. They will consolidate and distribute. Heidi and others said they already had something to contribute.

10) LibQual. Those who are interested in LibQUAL+® Lite should contact Sai. He will explore if group pricing is available.

11) Old Business.
   a. Heidi and Andrea are organizing a staff development program at Mt. Wachusett January 4 (snow date January 12). It will include, among other things, a session on the BPL as Library for the Commonwealth in the morning and academic support services in the afternoon.
   b. Bonnie noted that Linda has revised the dates for the action items for the Strategic Plan and that it is ready to send to Mass Board of Library Commissioners. The membership voted Yea that it should be.
   c. Rachel asked if the List Serve was working alright. The membership said yes.

12) New Business. Comments on SWANK by Deb Chown was delayed until the next meeting.

13) Skyriver. Presentation on the transition from OCLC to Skyriver by Kristin Slater, Manager of Bib Services at SAILS and Debby Conrad, Executive Director. SAILS provides centralized catalog services to member libraries. It used several vendors before moving to OCLC in 1991. They never used OCLC for ILL or First Search. Because of budget cuts, they sought a less expensive provider and selected Skyriver which costs one third less than OCLC. There were transitional issues. Searching was not robust. The number of bibliographic records is only 50 million so creating approximate records takes time. Skyriver has a record request service if they don’t have a match. Fifty sites use Skyriver including academic libraries. Both SAILS and CLAMS in Mass use it. There were a lot of quality control problems of the database but they have been mostly corrected. Skyriver makes it easy to report problems and they are fixed quickly. Much better than OCLC. They like the ability to
delete records and the good customer service. In response to a question about work load, it is more in some cases but less in others. The transition took six months but that involved consortium issues and transition for individual libraries would likely be less. The biggest weakness is that there are not enough academic titles. However, Skyriver member Michigan State has not missed being part of OCLC. Linda mentioned that she does not use ILL.

14) Bonnie adjourned the meeting at 1:15.

Respectively submitted, Mark Lawrence, Secretary.