MCCLPHEI MEMBERSHIP MEETING
Minutes for February 11, 2011
Location: Roxbury Community College

Attendees: Sainath Chinnaswamy (Bristol CC), Amy Beth (STCC), Matt Bejune (QCC), Linda Oldach (MWCC), Terry Burton (UMass Dartmouth), Linda Hummel-Shea (NECC), Mark Lawrence (RCC), Gabrielle Reed (MassArt) Jay Schafer (UMass Amherst), Diane Smith (BHCC), Michael Somers (BSU), Daniel Ortiz (UMass Boston), Bonnie Mitchell (FSU), Bob Foley (FSU), Susan Berteaux (MMA), Cathy Abrams (MBCC)

1.) Sai Chinnaswamy called the meeting to order at 10:00am and called for a review of the minutes from the November 19, 2010 membership meeting. The minutes were reviewed and accepted.

2.) The treasures report was presented by Linda Oldach and the account balance noted. Available funds $12,810.45 with a projected annual need estimated to be $28,109.00.

3.) Bob Foley led the group in a discussion of proposed changes to the by-laws. The following changes were discussed and some revisions were made. A final vote will be held at the April meeting to formally accept the changes to the by-laws listed below.

   A motion was made for each change, each motion was seconded and the membership voted to accept each change as follows:

   - Section D in Article III will be amended to read:
     
     Participating Partners are non-MCCLPHEI, Inc. institutions of higher education in Massachusetts participating in the purchase of various electronic services and databases at the MCCLPHEI, Inc. negotiated discount price. MCCLPHEI, Inc. will assess partners an administrative fee of 5% per new database/service or renewal. The fee will be discussed and negotiated on an annual basis and will be approved by the Executive Committee. (see 9/24/10 membership meeting minutes)

   - Section A in Article IV will be amended to read:
     
     The Executive Committee will have representatives from each segment: the University of Massachusetts, the Massachusetts State University System and the Massachusetts community colleges. The officers shall be President, Vice-President/ President-Elect, Past President, Secretary, Treasurer, and three members-at-large.

   - Section H in Article V will be struck from the by-laws.

   - Article 11, Conduct and Regulations, will be struck from the by-laws.

4.) Sai provided a summary and update of MCCLPHEI Inc’s assessment project. Counting Opinions (CO) is an assessment tool that makes sense for the group. After participating in a CO
web seminar, it became obvious that if MCCLPHEI, Inc. decides to use Counting Opinions, we would require a part time coordinating person to get it off the ground. We would also need two or three MCCLPHEI, Inc. members participating as super users to test and provide feedback during the adoption and implementation of the tool. Five points about Counting Opinions were emphasized:

- Customizing this type of an out of the box solution appears to be cost effective and well suited to the needs of our assessment project
- The data continues to be ours after it’s submitted to Counting Opinions
- The architecture of the product is complex
- Others are using Counting Opinions; ACRL & BLC may be of help
- Another webinar needs to be set-up – there’s still a lot to consider about the product

The intent of using Counting Opinions for assessment would be to bring together the stats used to respond to data requests from IPEDs, the ACRL survey and the Data 1st reports for NEASC. Member libraries would be able to upload their data and the software would sort, display and provide access in a three report formats (one tab for each).

The group agreed that it is desirable to devise a method of standardizing the definitions associated with data requests. For example, IPEDs changed their reference interview definition. The area of most concern is the differences among MCCLPHEI, Inc. libraries in our interpretations of various line items. A workshop focused on standardizing line item definitions before July ’11 would benefit us so we go into the new fiscal year better aligned with each other.

Sai will follow-up by talking with Steve from Lyrasis and contacting Counting Opinions to arrange a visit and/or another webinar. Total estimated cost of the assessment project is to be determined.

5.) Bonnie discussed the planning for the upcoming annual conference (June 16 & 17, 2011 @ the Hawthorne Hotel, Salem, MA). She thanked members for participating in her survey and discussed the results. Annual conference program suggestions included:

- Considering what the Massachusetts Library System (MLS) is doing in terms of applying the data it gathers from Counting Opinions.
- Look at what UMass Amherst is doing for its digital repository.
- It would be interesting to consider ideas related to digital repositories in general. For example, there are varying levels of IT involvement in some digital repository projects and the role of the library in such digital repositories is still undecided.
- Setting up an IT helpdesk in the library---Cindy Roach might be a possible presenter on the topic of Return on Investment (ROI).

The digital repository stood out among the program options. A program that includes looking at options related to using digital repositories presents an opportunity for MCCLPHEI, Inc. to work with the MLS. Bonnie will look into the availability of Marilyn Billings at UMass Amherst as a possible presenter.
6.) Linda Oldach provided information about the MCCLPHEI, Inc. website changes. She will ask Don Westover to provide a draft of a list of possibilities when using an open source product for the MCCLPHEI, Inc. website in place of our current site.

7.) Sai raised the need to consider the fiscal resources of MCCLPHEI, Inc. and the need to redesign the annual conference which currently requires the bulk ($12K-$13K) of our cash reserves. The possibility of changing the membership fee to $600.00 per institution would help to build reserve/seed money and cover the cost of some projects so we can establish and follow a more regular budget plan. Conference costs could be absorbed by members and/or the member institutions.

The point was made that an increase in MCCLPHEI, Inc dues is long overdue. Members discussed the impact that changes to the annual conference might have in terms of attendance at the annual conference resulting in lost opportunity for much needed networking with each other in a venue away from our institutions. The annual conference is, among other things, used for the change of officers from year to year and there is the need of the business meeting to consider.

The range of ideas discussed included:

- Leave the annual conference as is but the food and lodging would be paid by the attendee
- Leave the annual conference as is but add the cost of food and lodging to the membership fee paid by the individual institutions
- Hold the conference every other year instead of every year
- Reduce the conference to 1 day
- Alternate between one day and two day annual conferences: hold the conference 1 day every other year and then a 2 day conference every other year
- Use residence halls at one of the Universities or State Universities
- Leave the annual conference as is and do a combination of increased dues and per project contributions

After much discussion, members suggested that the executive committee should look at the options discussed today and provide practical suggestions for members to vote on at the April meeting.

8.) Bob Foley reported for the Electronic Resources Committee: Film On Demand is still an option. STCC and MBCC are both interested. Daniel Ortiz said the Boston Library Consortium is discussing eBook packages to share across libraries and we might take a look at similar models for resource sharing. Lyrasis is also promoting eBooks. National Standard, Stat Ref and EBSCO are all approaching MCCLPHEI, Inc. for consideration for inclusion on our joint resources list.

Bob and Mike Somers will be contacting member libraries for updates to the MCCLPHEI, Inc. resources list.

9.) Other business:

- Paul Dobbs will be presenting on Copyright at NERCOMP.
• Quinsigamond Community College has posted its position for Dean of Library Services for the second time.
• Sai announced that the official home of the MCCLPHEI, Inc. archives is with Judy at UMass Dartmouth.

The meeting ended at 12:10pm. Over a working lunch, a representative from EBSCO presented The Discovery Service. ROI on eBook practices.

Next meeting April 8, 2011 Northern Essex Community College

Respectfully submitted, Diane Smith