MCCLPHEI, Inc. Executive Board Meeting 9:30 to 11:30am January 28, 2011 Fitchburg State University

In attendance: Sainath Chinnaswamy (Bristol CC), Linda Oldach (MWCC), Jay Schafer (UMass Amherst), Bonnie Mitchell (Framingham SU) Bob Foley (Fitchburg SU), Diane Smith (BHCC)

The need to consider costs related to the annual conference was discussed. The group agreed that there is a continuing need for the annual conference for networking and professional development. The group needs, however, to find new ways to maximize attendance at the conference while controlling costs. It was generally agreed that as MCCLPHEI, Inc. transforms itself and takes on new and different challenges, it needs to focus the bulk of its funds to support projects and activities. Examples were discussed including the costs associated with the group’s assessment project, MCCLPHEI, Inc.’s commitment to the professional development of its members and the staff of its member libraries.

Changes to the group’s by-laws need to be brought to the attention of members at the February meeting and then revisited at the April meeting to be finalized.

Article IV needs to recognize the name changes from colleges to Universities and the use of the word “system” clarified. The changes will eliminate use of the word “Affiliate “ and the term “ participating members “ will be clarified and the “ Conduct and Regulations “ section will be removed. Bob let us know that the By-Laws that are on file in Washington for tax purposes do not need to be changed at this time.

MCCLPHEI, Inc. needs to keep its local document up to date on its website so we are able to provide official copies as needed.

It was decided at the November member’s meeting that MCCLPHEI, Inc. would not sponsor a professional development day 2010-2011. It was noted that the Handheld Librarian Conference hosted by BHCC & WSU, the Space webinar hosted by MBCC as well as vendor visits etc provided a good foundation for PD 2010-2011.

Guest speaker (s) from http://www.countingopinions.com/ Counting Opinions for the February Members meeting. Related to MCCLPHEI Inc.’s focus on assessment, the company partners with PLA and describes its consulting services on its website as “...works closely with consultants who specialize in library operations and management. This includes Strategic Planning, Customer Satisfaction, Staff Development, Operational Planning and Implementation, and other management issues. Working with an Authorized Consultant, you are assured that you will derive
optimal benefits from the insights available in conjunction with the Counting Opinions solutions and data. “

Sai said he would check with the Project Manager of NJVID to bring a presentation or discussion to the membership about their digital library project.

The group discussed options for future MCCLPHEI, Inc. projects. Ideas for projects similar to the group’s focus on Assessment included: Integrating eBooks with print collections (criteria and methods), Campus Copyright Plans, and Staffing/Personnel 21st C library planning.

Following up on interest in job specifications for librarians from the past two members meetings the idea of addressing the MCCLPHEI, Inc. action plan step related to staffing was considered.

Changes in workflow driven by changes in technology and in pedagogy are an area of interest to most MCCLPHEI member libraries. Bonnie asked us to take a look at a presentation related to new ways of looking at library workflow.


Sai talked about the work that was done at the University of Arizona and said he would do some research and get back to us. A place to start might be the website from the http://www.library.arizona.edu/conferences/ltf/2006/proceedings.html#beyond

Linda O. will discuss with Don who currently maintains our site, MCCLPHEI Inc.’s options for its website and let members know at the upcoming meeting his recommendations. The executive board would like to do its own updates and investigate how an open source product or other hosting options might keep costs down while improving the flexibility of the site.

Agenda Items for upcoming members meeting:

- Minutes (Diane)
- Treasurer’s Report (Linda O.)
- Assessment Project (Sai)
  - Assessment Committee Report – IPEDs and Data Collection (Bob)
- Upcoming annual conference (Bonnie)
  - Survey Results
  - Possible Topics
- Annual Conference 2012 discussion (Sai)
- Rationale for redesign
- Options
  - By-Laws (Bob)
  - Website changes (Linda O.)
  - Other Projects (like Assessment) Proposals (Sai)
    - Consider Action Plan & LRP
  - Committee Reports (Chairs)
  - Other Business (members)
    - Copyright (Diane)
      - Member pages on MCCLPHEI, Inc. website
        - http://www.noblenet.org/bhcc/copyright.htm
        - http://subjectguides.mwcc.edu/copyright
  - Working Lunch (Counting Opinions and/or NJVID)

Respectfully submitted by Diane Smith