MINUTES

In attendance: Mr. Michael A. Somers (President), Bridgewater State University; Mr. Terrance Burton (Vice President), University of Massachusetts / Dartmouth; Mr. Thomas Raffensperger (Secretary), Westfield State University; Dr. Susan E. Cirillo (Treasurer), Salem State University; Mr. Timothy Rivard, Massachusetts Bay Community College

Meeting convened at 10:15

1. Announcements

Tom Raffensperger has new position, Dean of Academic Information Services.

2. Minutes from previous executive board meeting

The minutes were accepted with a location correction (from Fitchburg to Framingham)

3. Treasurer’s report

There is a $30,069.24 balance. All dues paid before end of year.

Draft expenditures for three years presented. Expenses have increased, but dues went up, so balance is currently very healthy.

4. Old Business:
   a. Databases

Discussion of databases and MHEC

   b. Record retention

There is a meeting on March 17, 2014, 8:30-4:30 at Massachusetts State Archives.

   c. One card system – Paul Kissman
Paul Kissman invited to the next general membership meeting to discuss statewide one-card system and the issues around this for academic libraries.

d. Vendor products/services/relationships

OVID might be visiting us to discuss Community College e-resources package. Eric Erlichman.

Amy Thurlow from EBSCO will come to April gen membership meeting. John Henderson is no longer sales rep for Massachusetts.

e. Annual meeting

There will be more information presented next week at the membership meeting. Terry Burton will be in contact with Paul Dobbs about engaging Peter Suber from Earlham College. Those involved in planning noted that it is good to be working with the Hawthorn Hotel in Salem again.

Laura Quilter, Copyright and Information Policy Librarian at the UMass Amherst Libraries, is willing to present to MMCLPHEI about copyright and streaming content.

f. Action plan / Planning Committee

Action plan has been submitted

g. Staff development – Warren Graham

Problematic to get him to Massachusetts. Scheduling and ground transportation is challenging because he does not drive. Venue also an issue. A discussion followed on the possibility of hosting the event in Boston to ease logistics issues. MBLC also wants to partner with MCCLPHEI, and possibly BPL. Mr. Rivard indicated that MassBay Community College is also available.

5. Committee reports:

The Communications Committee will meet by phone before membership meeting.

6. New Business:

42nd annual conference save-the-date sent out. When: June 19th and 20th (Thursday and Friday). Where: The Hawthorne Hotel Salem, MA

Discussed MCCLPHEI developing repository of position descriptions, organization charts, and other documents that may be useful to directors. This might be rolled into the discussion by the Communications Committee about the website.
The meeting adjourned.