MCCLPHEI, Inc.
Executive Board Meeting

September 13, 2013 10:00 AM
Framingham State University library

MEETING MINUTES

The meeting was convened at 10:10 a.m. by President Somers

In attendance: President Michael A. Somers, Bridgewater State University; Past President Jeanmarie Fraser, Cape Cod Community College; Vice President, Terrance Burton, University of Massachusetts Dartmouth; Treasurer Susan E. Cirillo, Salem State University; Member at Large Susan Berteaux, Massachusetts Maritime Academy; Member at Large Timothy Rivard, Massachusetts Bay Community College; Secretary Thomas Raffensperger, Westfield State University.

Approval of Minutes

Minutes from previous Executive Board meeting were unavailable. Mr. Raffensperger to acquire minutes, post a digital version to the website and submit a print version to UMass Dartmouth MCCLPHEI Archives.

Annual meeting minutes will be submitted for approval at the next general members meeting, as will the April 2013 minutes.

Treasurer’s Report

Dr. Cirillo presented a draft report that will be submitted to the General Membership meeting on September 22.

Dr. Cirillo reported that costs for the annual conference were very similar to previous years, not including speaker costs, which were higher. She also reported that membership letters/bills to be sent out soon.

Mr. Somers, in reporting preliminary survey results from the annual meeting found that Michael Isenberg’s workshop was well rated. A discussion of the other speaker and media literacy followed.

Old Business

LibQual Survey: No report, as those involved not present. A discussion of assessment for the purposes of accreditation followed, specifically regarding the
cost/benefit of different survey methods and instruments, including those carried out by institutions as a whole.

Record Retention: Mr. Somers sent out a spreadsheet and would be in touch with Mr. Gregor Trinkaus-Randall to complete it. Ms. Bertaeux asked that Directors be given some notification before any letters are sent to college or university presidents.

3. Statewide catalog/ILL system: conference call on rollout. Autographics MassVC. Now more of an ILL system. Mblc project, flo is taking the lead on it. Fenway libraries online is system of record. System has a lot of functionality, but its implementation is still unclear. Rollout date is yet to be determined.

4. Vendor products/services/relationships. Ebsco. John Henderson has touched base with Karen on lunch. Two sides of ebsco have merged. All Operations are being moved to ipswich. It is hoped that this will lead to greater integration. Part of what deb lapierre wanted to present to mcdphei were discovery services and products for group services. Still some confusion in communication. More diversity in vendors, too many eggs in one basket. Several libraries have moved to wt cox. Rob favini oclc based in fitchburg outreach. Tim rivard will contact him to come to a meeting, perhaps novemnber. State ebook trial, they are training the test libraries. Jean marie will get more indepth info for the membership meeting. Trial of three segments, three products. Mike will put it on the agenda for general membership meeting.

1. Annual meeting. Already talked about previous annual meeting.
2. One card statewide meeting. No one here attended. Barbara wurtzel planned to attend. Mike will ask them to report on that at themembership meeting. Concerns with impacts on funding for some public libraries.
3. Other. Secretary will produce report and send to secretary of states office. We have not received tax exempt number. Susan Cerillo will pursue.

1. Committee reports:
2.
1. By-laws (should this be the duty of the past-president?).
2. Program planning committee: back to salem. Dates will be distributed at general membership meeting. 19-20 june. Open access-related theme. Consumer/producer sides of open access question. Discussion of cost-shifting, pay to publish.
3. Staff development committee. None here. Mike: black belt librarian training went well. Graham ?. May be able to bring him back for more. Mike would like to see bringing technology for reference services. Interactive tools and technology. Models of reference services. Lets bring this up at general membership meeting about
creating level 4 or 5. Look at what is happening at umass boston and dartmouth.

4. ALA statement on responsibilities. Mike will distribute.

5. Charge to communications committee to look at website. Liz novak resource person for the comm committee on exploring possibilities for new website. Tom will draft charge for looking at possibilities for new website. Add tim to communications committee.

6. When bylaws are changed, secretary updates. Added to duties to secretary. This would be a change in bylaws, should go to vote of general membership. This discussion to general membership. Idea to have changes to bylaws at general. Parliamentarian role?

7. Susan C will put together a longitudinal report of budget, expenditures.

8. Terry will arrange tour at umass dartmoth.

9. Add

3. New Business:

4. 
   1. Updating the website. Covered
   2. Academic librarians listserv (statewide). Mike contacted mls folks. New person MLS kelly woodside, academic librarian liaison. Mike has proposed this. Positive but noncommittal response. Contact kelly. Mike will talk to kelly about visiting mcclphei meeting.
   3. Evaluation instruments. Database evaluation. Tim will work on creating instruments for evaluation of electronic information resources. Noel levitz survey. Jean marie will bring it.
   5. Other: open education resources october 29 2013. Jay - NERd report?

Next meeting room 314 library. Umass dartmouth. Terry will look into parking.

Adjourned 12:19