MINUTES

In attendance: Mr. Michael A. Somers (President), Bridgewater State University; Mr. Terrance Burton (Vice President), University of Massachusetts / Dartmouth; Mr. Thomas Raffensperger (Secretary), Westfield State University; Dr. Susan E. Cirillo (Treasurer), Salem State University; Ms. Deborah Chown, Greenfield Community College; Ms. Susan Berteaux, Massachusetts Maritime Academy; Mr. Timothy Rivard, Massachusetts Bay Community College; Ms. Jeanmarie Fraser (Past President), Cape Cod Community College; Ms. Nancy Walker, Berkshire Community College; Mr. Robert Rezendes, Bristol Community College; Mr. Robert Foley, Fitchburg State University; Ms. Bonnie Mitchell, Framingham State University; Mr. Carl Todd, Holyoke Community College; Mr. Timothy Rivard, Massachusetts Bay Community College; Mr. Paul Dobbs, Massachusetts College of Art and Design; Ms. Maureen Horak, Massachusetts College of Liberal Arts; Ms. Susan Berteaux, Massachusetts Maritime Academy; Ms. Karen Pangallo, North Shore Community College; Ms. Linda Hummel-Shea, Northern Essex Community College; Mr. William Hoag, Roxbury Community College; Ms. Barbara Wurtzel, Springfield Technical Community College; Mr. Jay Schafer, University of Massachusetts / Amherst; Mr. Spencer Clough, University of Massachusetts / Dartmouth School of Law; Dr. Daniel Ortiz, University of Massachusetts / Boston; Mr. Sai Chinnaswamy, Worcester State University; Ms. Stephanie Frieree, NNLM/NE.

Coffee and pastries were served at 9:30 on the mezzanine.

The meeting was convened at 10:05

1. Announcements
   a. MBLC director search is in its third iteration. The problem has been internal, rather than with the candidate pool.

2. Minutes from September meeting
Approved with corrections.

3. Treasurer’s report
Deferred

4. Old Business:
   a. Record retention update

Veronica Marzahl working with the state “records conservation board”. Micheal spoke with her about the impact of this on academic libraries. Veronica will be leading the effort along with the secretary of states office.

b. Statewide catalog/ILL system

Tim Rivard reports from a Minuteman consortium meeting that their system (and CLAMS) will have no integration into MAVC Autographics system. It is not unusual that at first there are no crosswalks; these often have to be built over time. NCIP connections will be developed. We don’t know which systems will be initially integrated. Mike Somers will follow up with Paul Kissman and Walter Stine at FLO.

c. Action Plan (attached)

Jeanmarie Fraser and Linda Hummel-Shea briefed the group. They will eliminate the Objectives column. Mike says because MCCLPHEI, Inc. is 501c3 that we have to submit an annual action plan to apply for state-generated LSTA grants. Linda Hummel-Shea has put the old plan into the new format. MBLC will want a pared down plan, not more for the FY 2015, so we must be very general in action items. A small committee of MCCLPHEI members reviewed it. The last action item under goal 4 might be to explore AFSCME position descriptions. The group decided to make it more general to not include all bargaining units. We will use the term “review” since we don’t have power to revise these. Proposed for action item under goal 4: "Review job descriptions for library staff positions”. A suggestion was made to eliminate database procurement procedures and change “databases” to “e-resources”. It was also suggested that action items be numbered, or at least to have an internal version with numbered actions. It will be submitted to Rachel Massey. Another suggestion: add “Inc” to our name, and to use the acronym, plus the full name. Under 5.1 suggested to replace “develop” with “advocate”. A motion was made to approve the plan as amended. The motion was seconded, and upon voice vote was approved unanimously.

d. Annual Meeting 2014 update

The proposed theme of the upcoming annual meeting (open access publishing) was reviewed by Terry Burton and Paul Dobbs. It was asked how much this theme would apply to community colleges, and it was suggested to broaden
the theme to include open educational resources. There are potentially large benefits for students in all types of institutions. The event will be held at the Hawthorn Hotel in Salem on June 19 and 20, 2014. Linda Hummel-Shea asked about initiatives for using open resources. The group discussed how using others’ resources leverages the benefits of open resources. Jeanmarie discussed using “BiblioBoard” for digitizing and creating materials. It is a statewide service through MLS. Jay Shafer said that the use of library resources is already paid for.

Open learning resources were discussed further. Tim Rivard is doing a workshop at his college introducing the concept for faculty. Some STEM faculty are producing materials. Tim will send out notice on listserv. We may want to look into SIPX, invite a representative to a meeting. They could help building course packs from open sources and materials from collections, and negotiate copyright when necessary. Bonnie Mitchell is part of a Library/IT collaborative group at Framingham State that is going to concentrate on textbooks to focus on cost to students and address affordability issues.

It was suggested to add an action plan item to the strategic plan on alternative textbooks. “Investigate the development and use of alternative learning resources, including textbooks”.

SIPX group – Mike will see about having a representative come to our spring meeting.

e. One Card plan (reports distributed)

Mike forwarded Paul Kissman’s response to one card program and the two reports that were developed. Daniel Ortiz brought up the issue of universal procurement of databases for the state. There was a discussion of the many problems that will be faced, including restricted collections, delivery, check-in, identity management, etc. Mike Somers asked whether we should have sub-group to engage Kissman on this. Barbara Wurtzel volunteered, ad did Deb Chown and Bill Hoag as well. A motion was made to approve forming this group. It was seconded and was passed unanimously.

f. Action plan

Discussed previously

g. Other

Communications Committee: We need second vote for the bylaws change. First vote was in June 2013 at the annual meeting. A motion was made to accept the proposed name change and charge. The motion was seconded and passed unanimously on voice vote. The Communications Committee was tasked with updating the website accordingly. Communications Committee
will investigate alternatives and bring recommendation back to general membership at the February meeting.

Working on the website will be: Sai, Tom, and Tim. Spencer Clough will also join. Liz Novak from MMA will help.

Treasurer’s Report: Susan Cirillo presented the report. See attached. There has been no invoice yet from UMass Dartmouth for food from last meeting.

5. Committee reports:
   a. By-laws.

   Parliamentarian. After much discussion it was moved that the Keeper of the Bylaws and Parliamentarian will be the Secretary. The motion was passed unanimously.

   The merits of various voting patterns for adopting amendments was discussed, including a first-vote, second vote pattern immediately prior to the annual meeting, but it was pointed out that this could restrict the swift adoption of changes. There was no vote on this.

   b. Electronic resources. Bob Foley discussed PsycArticles and EBSCO Host. A few institutions still must respond to Bob about EBSCO. Reminder to get database list done by January. The spreadsheet for individual holdings was mailed out previously. IPEDS: Maureen, Sai, and Bob will meet to make a recommendation on what stats we should keep, considering IPEDS, ALS, or other. They will try to limit amount of data asked for. Members were asked to send this committee info and advice on what stats we may wish to collect and what we might drop. ACRL statistics and “points of comparison” sheets were handed out. Bob will mail spreadsheet comparison of stats as per ALS and ACRL to the members.

   c. It was suggested that members might benefit from LibAnalytics training, but Bob said he would like to do some work on the reports function first.

6. New Business:
   a. Updating the website. Covered already, see above.
   b. FYI: There is a new academic librarians listserv (statewide) created by Kelly Woodside (MLS)
   c. Evaluation instruments: Tim sent out his evaluation regarding Films on Demand
   d. NERD: the group working on the Melon Grant-funded project on shared print storage. Groups have been formed and will come up with reports by June 2014. This will provide some idea of what level of interest there is in shared print repositories, both periodicals and monographs. Despite some site problems, the Five Colleges Consortium is proceeding with plans to expand storage capacity.
   e. Open education resources: Covered previously
f. National Network of Libraries of Medicine

Stephanie Frifree discussed NNLM/NE grants. Membership in the network is free. Ms. Friree handed out membership form and a list of funded projects. Institutions must be members to apply for grants. She also handed a out call for proposals. On example of what cannot be funded is food. Due January 3rd. The Region website lists all the information. NNLM / NN. Funds must be expended by April 30th.

The membership then discussed the benefits of allowing guests to present at the beginning of the meetings to spare them our deliberations. No motion was made, but there was general assent that this may be desirable (and courteous) on some occasions.

The meeting adjourned at 12:21pm and was followed by a presentation from Rob Favini from OCLC on changes in that institution.